

## 1. General information about the Foundation

Name:	Polska Akcja Humanitarna [ <i>Polish Humanitarian Organisation – PHO</i> ]
Registered office:	ul. Szpitalna 5/3, 00-031 Warszawa
Telephone / Fax:	(022) 828 90 86, 831 99 38, 828 88 82
e-mail:	pah@pah.org.pl
Website:	www.pah.org.pl
Bank serving the organisation and bank account number:	Bank BPH S.A. Branch in Warsaw, ul. Nowy Świat 6/12 00-400 Warszawa 56 1060 0076 0000 4011 0000 1906
Authorities:	<ul style="list-style-type: none"><li>• Foundation Council</li><li>• Foundation Management Board</li><li>• Audit Committee</li></ul>
Registration date and number:	The first entry was made on 20 December 1994 by the District Court for the Capital City of Warsaw, Business Court, 19 <sup>th</sup> Business and Registry Division, number 4443; Registration number: KRS 0000136833, entry of 28 October 2002 Public Utility Organisation – 19 March 2004;
REGON statistical number:	010849302
Foundation Management Board:	President of the Management Board: Janina Ochojska-Okońska, residing in Krakow, ul. Siemiradzkiego 15 m. 3 Members of the Management Board: <ul style="list-style-type: none"><li>• Włodzimierz Sarna, residing in Podkowa Leśna, ul. Cicha 27,</li><li>• Grzegorz Gruca, residing in Warsaw, ul. Czereśniowa 49,</li><li>• Małgorzata Jasiczek-Gebert, residing in Warsaw, ul. Gałczyńskiego 3 m. 2</li><li>• Aleksandra Rezunow, residing in Warsaw, ul. Czerwonego Krzyża 6 m. 8.</li></ul>
Statutory objectives:	Organising and providing humanitarian and development, benevolent and charitable, socially beneficial and educational aid as well as counteracting social exclusion.

## 2. Principles, forms and scope of statutory activities and implementation of statutory objectives

The mission of the Polish Humanitarian Organisation (PHO) is to make the world a better place by alleviating human suffering and promoting humanitarian values.

The Polish Humanitarian Organisation helps people (communities) in crisis situations to become self-reliant and assume responsibility for their future as soon as possible, it forms humanitarian attitudes and creates a modern aid culture. The guiding principle of PHO is to act efficiently in due respect of human dignity.

Statutory objectives of PHO are implemented in particular by:

- Verification and collection of information about the needed aid;
- Acquisition, transport and distribution of aid resources;
- Establishment of permanent and temporary aid missions;
- Establishment of and support to aid outlets;
- Publishing and training activities;
- Organisation of cultural and educational events and information campaigns;
- Organisation of public collections;
- Organisation of conferences and seminars;
- Humanitarian and development education;
- Organisation of rest and leisure for children and youths.

The activity of PHO is based on two pillars: aid and education. PHO provides aid where the needs exceed the abilities of local authorities to satisfy the same and when it has relevant resources in place, guaranteeing effective provision of aid. PHO makes an assessment of needs and abilities itself. The principle of PHO is not only to provide aid to the biggest possible number of people but also to get the society maximally involved in helping the ones in need.

### **3. Implementation of statutory objectives**

Humanitarian and development aid provided under foreign missions of PHO and in the Centre for Refugees and Repatriates in 2008 covered the following areas:

- providing access to water and promotion of hygiene,
- supporting the beneficiaries in their aspiration for self-reliance:
  - communities in the area of activities of foreign missions of PHO,
  - refugees and repatriates in Poland,
  - children and educational units – The *Pajacyk* [*Wooden Puppet*] programme,
- providing children and adults with the access to education.

Immediate aid covered all types of first-aid intervention in crisis situations:

- access to water and proper sanitary conditions,
- supply of food,
- health care,
- providing shelter,
- providing the necessities.

Educational activities were concentrated on building social awareness of children and youths, students and those groups which have impact on increasing awareness of the society (e.g. teachers, politicians, journalists) in the direction of responsibility for the world, by way of:

- co-operation with schools,
- training of volunteers,
- social campaigns.

### **Water**

According to the World Health Organisation (WHO) almost one billion people all over the world do not have access to water satisfying basic water purity standards. That has a direct effect on their lives and health.

Persons facing that problem suffer from thirst, undernutrition and illnesses caused by drinking polluted water e.g. diarrhoea which kills two million children every year. The need to cover long distances to sources of water makes it impossible for many children to attend school on a regular or general basis.

Access to potable water is also a necessary condition for development of societies and struggle with poverty. Satisfaction of that need determines aid and development in other sectors: education, agriculture and public health.

In 2008 PHO built wells as well as sanitation and sewage systems, and provided training on hygiene in South Sudan and Darfur, Palestinian Autonomy and Afghanistan.

### **Supporting beneficiaries in their aspiration for self-reliance**

The ultimate goal of each aid should be building beneficiaries' independence of the humanitarian aid.

War conflicts, natural calamities and poverty drastically limit the ability to self-reliance both on an individual and state level.

Projects targeted at making beneficiaries stronger and self-reliant allow people and communities to take over the responsibility for their own lives, adapt to new realities and recover faith in one's own capabilities.

In 2008 PHO's beneficiaries in Afghanistan, South Sudan, Palestinian Autonomy and in Poland participated in projects allowing them to develop themselves, improve and gain new professional qualifications as well as to adapt to a new life situation.

## Access to education

Everyone has the right to learn. However, as much as 93 million children all over the world do not attend primary school and over 780 million adults cannot read and write. Access to education is important not only due to the sole fact of gaining knowledge. For developing countries that is first of all the chance to reduce poverty. In 2008 PHO realised projects of providing access to education in Afghanistan, South Sudan and Poland (addressed to children of refugees). Under those activities PHO organised classes of reading and writing, English language and computer courses, and funded scholarships.

## Education, volunteering and social campaigns

Each of us – irrespective of age and wealth – can and should help. It is essential to help in a wise way without causing any harm and bearing in mind the dignity of other persons.

PHO shows various types of activities performed for the benefit of people in need, the ones in our closest neighbourhood and the ones living in remote parts of the globe. PHO also acts to the benefit of human, social and economic development of less economically developed countries.

In 2008 PHO worked with many social groups: children, school youths, teachers, students, volunteers, journalists, politicians and the broadly understood society.

It performed various educational activities: training, consultancy and support to teachers and students, classes in schools, development of educational and information materials, educational projects and actions addressed to schools, training courses for volunteers.

It carried out four social campaigns touching upon the subjects connected with the Millennium Development Goals such as access to potable water, access to education and other dedicated to undernourishment of children in Poland and the problem of refugees.

## **4. The Project of Capital Endowment of the Polish Humanitarian Organisation**

The process of selecting the manager of the PHO's funds was commenced in 2004. Following the screening of offers the Investment Board recommended CA IB Investment Management to the Management Board of PHO. Due to the merger of CA IB IM and BPH TFI (acquisition of CA IB IM by BPH TFI) the agreement between PHO and CA IB was terminated as of 20 December 2005. That was the consequence of doubts about the possibility of applying tax redemption, referred to under Article 17.1 of the Act on corporate income tax. In the next selection process the Investment Board recommended ING Investment Management to the Management Board of PHO, who has been managing the portfolio of PHO since 19 May 2006. At the same time PHO entered the second contest for a subsidy, organised by the Stefan Batory Foundation, applying for subsidisation of the Capital Endowment by the maximum of PLN 400,000. As in the case of the first contest, subsidisation was subject to a condition of raising that amount on one's own. With the decision of 12 September the Board of Directors of the Stefan Batory Foundation granted the subsidy of PLN 360,000. In December 2006 the Board of Directors of the Stefan Batory Foundation decided to grant additional PLN 30,000, at the same time obliging PHO to raise PLN 390,000 until the end of 2009. Out of that amount until the end of 2006 the total of PLN 30,000 was collected owing to Bank BPH S.A. As at 31 December 2008 the value of the portfolio was PLN 3,687,364.99. Due to insignificant amount of income to be used in accordance with the PHO Capital Endowment Regulations, the Management Board of PHO decided to keep all funds in the investment account. At the same time the Polish Humanitarian Organisation bought units of an investment fund dedicated to non-government organisations – OPERA NGO Specialist Open-end Investment Fund managed by OPERA TFI S.A., which also serves building of the institutional stability of the Foundation. As at 31 December 2008 the value of resources kept in the Fund was PLN 227,697.56.

The year 2008 and in particular its last quarter was very difficult for the global and Polish economy, and thus for the investors. The global financial market was influenced mostly by the situation in the United States and the credit crunch on the mortgage market. That decreased liquidities on base markets and led to deep reduction of prices of securities connected with that risk. The financial crash and sudden change in PLN trends on the market were first felt on the stock exchange and consequently affected consumers and investors.

Despite the financial crisis it was decided not to sell the units managed by ING Management and Opera TFI, assuming that the market would get stable and unit prices would go up.

## **5. Main legal events, having financial effects, in operations of the Foundation**

PHO received two legacies. The amounts due were not paid in full until the end of the year due to pending proceedings on the legitimate in one case and implemented sale of real estate in the other.

- Decree of the Court for Wroclaw of 11 January 2008,
- Decree of the Court for Koszalin of 14 May 2008.

## **6. Generated income and sources of income (e.g. legacy, bequest, gift, funds from public sources, including from the state and communal budget)**

Statutory income of the Foundation: PLN 15,701,502.01, of which:

- Financial income (donations of natural and legal persons): PLN 7,782,366.51;
- Financial income (subsidies and grants): PLN 7,466,140.00;
- Donations in kind: PLN 51,064.34;
- Services provided free of charge: PLN 401,931.16.

Sources of income:

- Donation of 1% of tax: PLN 1,678,395.80;
- Public charity collections: PLN 1,390,138.87;
- Legacy: PLN 1,258,108.15;
- Other private donations and contributions: PLN 3,840,394.79;
- Local government and public administration: PLN 4,387,872.77;
- Polish NGO: PLN 208,830.39;
- Foreign NGO: PLN 344,050.05;
- International organisations: PLN 16,833.39;
- EU organisations: PLN 2,217,394.82;
- Other European sources: PLN 158,170.37;
- UN organisations: PLN 193,720.04;
- Other foreign organisations: PLN 7,592.57;
- Financial income (accrued interest): PLN 24,114.18.

## **7. Supply of services for consideration by the Foundation, performed under statutory objectives, and costs of such services**

PHO did not supply any services for consideration.

## **8. Business activity**

PHO did not conduct any business activity.

## **9. Expenses incurred on:**

- a) implementation of statutory objectives – PLN 10,622,909.58
- b) administration – PLN 1,505,170.02
- c) business activity – n/a
- d) other expenses;
  - donations in kind: PLN 53,501.98;
  - supply of services free of charge: PLN 364,784.40.

## **10. Deposits in bank accounts and the name of the bank**

- Bank BPH S.A.: PLN 2,307,700.00

## **11. Purchased bonds**

- The Foundation did not purchase any bonds.

## **12. Shares subscribed to or acquired in commercial law companies and names of such companies**

- The Foundation did not subscribe to and did not acquire any shares.

## **13. Purchased real estate**

- The Foundation did not purchase any real estate.

## **14. Other property, plant and equipment purchased**

- Purchased property, plant and equipment of the value over PLN 5,000:

No.	Item of property, plant and equipment	PLN
1.	Daikin ATXS 35D air conditioning unit – 2 pieces	5,246.00
2.	RENAULT CLIO 3 5-d Extreme passenger car	50,100.00
3.	Motorbike	6,109.50
4.	Copying machine	6,893.00
5.	Streamer Tandberg LTO-3	6,551.40
6.	Generator	23,233.84
7.	Toyota Landcruiser car	45,555.20
	Total	143,688.94

**15. Value of Foundation's assets disclosed in relevant financial statements prepared for the purpose of statistics**

- Total assets: PLN 13,855,073.44.

**16. Value of Foundation's liabilities disclosed in relevant financial statements prepared for the purpose of statistics**

- Total liabilities: PLN 351,632.48.

**17. Activities commissioned to the Foundation by public and local government units as well as the financial result of such activities**

Donator	PLN received	PLN used	Financial result
Ministry of Foreign Affairs	4,094,972.88	4,078,921.39	16,051.49
Ministry of National Education and Sport	20,000.00	20,000.00	-
Marshal's Office for the Małopolskie Province in Krakow	1,350.00	1,299.04	50.96
Capital City of Warsaw	34,600.00	32,932.29	1,667.71
Management of the Mazowieckie Province	31,010.00	31,010.00	-
Provincial Office for the Mazowieckie Province in Warsaw	33,000.00	33,000.00	-
Ministry of Labour and Social Policy	206,518.30	190,710.15	15,808.15

**18. Settlement of tax obligations of the Foundation**

- Personal income tax (on salaries and contracts of mandate) is paid on a current basis, in accordance with the monthly PIT-4 tax return. Relevant obligation was paid in December 2008.
- VAT is paid timely, in accordance with the monthly VAT-7 tax return. Relevant obligation as at 31 December 2008 was PLN 48,542.00.
- The Foundation is exempt from corporate income tax. Therefore, it did not file CIT-2 tax returns but only the annual CIT-8 tax return.

**19. Tax returns filed**

- Monthly PIT-4 tax return,
- Monthly VAT-7 tax return,
- Annual CIT-8 tax return.

During the reporting period an independent auditing company – Deloitte conducted the financial audit. There was no inspection carried out.

**20. Fundraising**

In 2008 PHO continued co-operation with previous-year donors and partners and at the same time searched for new commercial partners to acquire cash donations (one-off payments, regular monthly/quarterly payments, sales or turnovers percentage, distribution of a dedicated gadget, loyalty programmes, payroll, advertisements on [www.pajacyk.pl](http://www.pajacyk.pl), etc.).

The Foundation also continued forms of co-operations with individual donors, established in previous years: payments to the account; donation of 1% of tax; payments made with payment/credit cards through [www.pah.org.pl](http://www.pah.org.pl); *Przelew24* transfer in Bank Zachodni WBK; payments through the *Moje Rachunki* network; ordering the "Pajacyk" credit card issued by Bank Zachodni WBK; participation in the loyalty programmes and

use of services of companies – PHO Partners; placing a banner with the link to *Pajacyk* on private websites of donators.

PROGRAMME	Newly acquired companies	Companies, continuation from previous years
PHO – general	Bonnier Business (Polska) Sp. z o.o. MetLife TU na Życie Quendi A. Hildebrandt Stołeczne Przedsiębiorstwo Energetyki Ciepłej SA	Active24 Agencja Kreatywna 4n Agencja Kreatywna Cookie Axel Springer Polska Sp. z o.o. Bank BPH S.A. DHL Express (Poland) Sp. z o.o. Deutsche Bank PBC SA F-Secure Gemius S.A. IKEA Retail. Sp. z o.o. Kancelaria Prawna Chałas i Wspólnicy Konimpex Sp. z o.o. Kontekst s.c. A. Wolski Management Training&Development Centre Malerwerkstätte Otto Hirsch Sp. z o.o. Polska Telefonía Cyfrowa – Orange Philip Morris Praca.pl portal Volkswagen Bank Polska S.A. Vector Sp. z o.o. TU Europa Web Power White & Case UPS Wiktorio Zenithmedia SPPHO and other

The <i>Pajacyk</i> programme	Bielskie Zakłady Obuwia BEFADO Ever House (Philips) IBSS BIOMED S.A. PPHU Contact O/K PPHU Dekao-Glas Met Towarzystwo Wydawnicze i Literackie Sp. z o.o.	4M Spółka z o.o. AKM s.c. Arkamed Sp. z o.o. Arkanum Sp. z o.o. Auchan Polska Sp. Z o.o. Bank Zachodni WBK S.A. Biona Sp. z o.o. BP Polska Bureau Veritas Certifications Polska Chata Polska S.A. Coca Cola HBC Polska Dzi-Dzi "Dzieci Dzieciom" DDB Warszawa eCard SA BRE Bank Foundation Ikea Retail Handsome Men Clinics K+S Polska Link4 TU S.A. Nestle Polska S.A. Open Concept Ośrodek Szkoleniowy "RESCUE" P4 Sp. z o.o. Papaya Group Philipiak Polska Sp. z o.o. PPHU Kontakt O/K PKO BP S.A. Polkomtel S.A. Polska Telefonía Cyfrowa Polska Telefonía Komórkowa Centertel Gazeta.pl portal Power Investment Michał Krzymowski Premium TM Profi Credit Poland Sp. z o.o. Reckitt Benckinser Poland SA Sano SymPhar Sp. z o.o. Tadmar sp. z o.o. Teatr Bajka Sp. z o.o. SPPHO Vector Sp. z o.o. Wed Will Sebastian Wilk Wydawnictwo Bauer Sp. z o.o. SPPHO and other
Water programmes	My Music Sp. z o.o. Nałęczów Zdrój Sp. z o.o.	Auchan Polska Sp. z o.o. P4 Sp. z o.o. Polkomtel Polska Telefonía Cyfrowa PTK Centertel SPPHO and other
Humanitarian education		Philip Morris Polska S.A.
Afghanistan		BRE Bank Foundation
Georgia	SPEC S.A.	
Burma		P4 Sp. z o.o. Polkomtel S.A. Polska Telefonía Cyfrowa PTK Centertel
		<b>TOTAL: PLN 2,364,863.98</b>

## 21. Public Collections in 2008

Decision date	Decision number	Term of collection	Purpose	Collected amount
8 Feb 2008	26/2008 Amendment no. 57/200 Amendment no. 159/2007	8 Feb 2008 31 Dec 2008	Meals to children at Polish schools and after-school clubs under the "Pajacyk" programme.	PLN 554,425.38
21 Mar 2008	45/2008	21 Mar 2008 31 Dec 2008	Providing access to water in the area of activities of the Polish Humanitarian Organisation i.e. in Afghanistan, Sudan, Palestinian Autonomy.	PLN 233,180.27
8 May 2008	59/2008	8 May 2008 31 Jul 2008	Aid to the victims of the Nargis cyclone in Burma, by providing access to water, adequate sanitary and hygienic conditions; medical care, securing access to food as well as providing temporary shelter and reconstructing destroyed houses and farms in the area affected by the cyclone.	PLN 315,587.76
15 Jun 2008	77/2008	15 Jun 2008 31 Aug 2008	Aid to school children of refugees and persons with tolerated stay permit, including children staying in refugee centres in the territory of Poland, being charges of PHO.	PLN 3,093.75
12 Aug 2008	105/2008	12 Aug 2008 31 Oct 2008	Humanitarian aid to victims of the conflict in Georgia i.e. providing access to water and adequate sanitary conditions; providing medical care, shelter, access to food and providing basic necessities such as clothes, cleaning agents, utensils, bedclothes, furniture, etc.	PLN 192,592.39
4 Sep 2009	117/2008	4 Sep 2009 31 Dec 2008	Providing access to education to adults, children and youths in the area of activities of the Polish Humanitarian Organisation in Afghanistan.	PLN 3,098.11
		<b>Total collected amount</b>	<b>PLN 1,301,977.66</b>	

## 22. Headcount in the Foundation

a) Total headcount of the Foundation – 60 persons

b) Headcount of the Foundation per positions held:

- Directors – 11
- Programme and Project Co-ordinators – 34
- Accountants – 3
- Specialists – 8
- Assistants – 2
- Secretary – 1
- Storeman – 1

c) Headcount solely for the purpose of business activity:

Not applicable.

### **23. Salaries paid in the Foundation**

#### **a) Salaries**

- Total salaries, gross (net of social insurance contributions paid by the employer):  
PLN 2,474,925.89
- of which gross salaries under contracts for employment (net of social insurance contributions paid by the employer)  
PLN 2,226,630.24

#### **b) Awards**

- In 2008 PHO employees did not receive any financial awards.

#### **c) Bonuses**

- In 2008 PHO employees did not receive any bonuses.

#### **d) Other benefits**

- None.

#### **e) Salaries of persons employed solely for the purpose of business activity**

- Not applicable.

### **24. Annual or average monthly salary**

- In December 2008 average monthly salary amounted to PLN 3,626.62.

#### **a) total remuneration paid to members of the Management Board and other authorities of the Foundation, per salaries, awards, bonuses and other benefits:**

- members of the Management Board and other authorities of PHO did not receive any remuneration for the functions performed.

#### **b) total remuneration paid to persons managing business activity, per salaries, awards, bonuses and other benefits:**

- Not applicable.

### **25. Expenditures on remuneration under contracts of mandate**

- Remuneration under contracts for specific work, gross (net of social insurance contributions paid by the employer): PLN 143,961.20;
- Remuneration under contracts of mandate, gross (net of social insurance contributions paid by the employer): PLN 104,295.65.

### **26. Cash loans granted by the Foundation**

- PHO did not grant any cash loans.

### **27. Resolutions taken by the Management Board of PHO in 2008**

- 29 January 2008 – on final approval of earnings for 2006 (upon correction);
- 5 February 2008 – on appointing the Director of the Regional Office in Toruń;
- 12 March 2008 – on indexation of salaries;
- 15 February 2008 – on approving the new Regulations for Managing the Company's Social Benefits Fund;
- 21 April 2008 – on approving the new pay scale;
- 7 May 2008 – on commencing the aid to victims of the Nargis cyclone in Burma;
- 17 June 2008 – on sale of premises in Wroclaw, obtained by way of legacy;
- 9 August 2008 – on sale of premises in Wroclaw for a specified amount;
- 11 August 2008 – on commencing the aid to victims of the armed conflict in Georgia;
- 6 October 2008 – on accepting new principles under the financial policy of PHO (due to the global financial situation);
- 30 December 2008 – on commencing the aid to victims of the escalation of conflict in the Gaza Strip;
- 30 December 2008 – on approving the financial statements and distribution of profit for 2007.

Grzegorz Gruca

Małgorzata Jasiczek Gebert

Member of the Board of Directors  
Polish Humanitarian Organisation

Member of the Board of Directors  
Polish Humanitarian Organisation

Location	Beneficiaries	Deliverables - e.g. the number of developed structures, delivered training	Source of funding	Partners
<b>Humanitarian and development aid</b>				
<b>Access to water and promotion of hygiene</b>				
<b>Afghanistan, Kapisa Province, Kohistan 1 District, Kohband District, Kohistan 2 District</b>	Students and teachers from schools where the infrastructure was built, local communities, patients of the clinics. The total of 7,353 students and 152 teachers.	Three deep water wells were built, including two wells with manual pumps and one with a solar pump and solar panels. One distribution system was built for a well with a solar pump. Two systems supplying spring water to schools with 10,000 litre water containers were built. Pamir manual pumps were repaired in the town of Mula Khalil, Kapisa Province. Litter containers were bought for six schools. Two hand-washing containers were bought for two schools in the town of Pufdam.	Ministry of Foreign Affairs, PHO	
<b>Palestinian Autonomy, Bethlehem District, West Bank</b>	Students, their parents and teachers from two schools and the Ecological Education Centre - 900 persons.	Two concrete underground water storage containers were built, six metal water containers installed on a roof, 20 toilets, one training course on water saving and hygiene was provided to adults, three training course for children.	Ministry of Foreign Affairs, PHO	Environmental Education Centre
<b>Palestinian Autonomy, Yassid, West Bank</b>	Inhabitants of the town of Yassid - 2,800 persons.	Building of the water supply system and water intake point - works in progress.	ECHO, PHO	
<b>Sudan Darfur, West Darfur, Morni and Kulbus Districts</b>	Local community, students of local schools - around 20,000 persons.	20 deep water wells were built. Six containers with taps for washing hands were installed in three schools in Kulbus. A so-called Global Hand-Washing Day was organised in October 2008 in the school in Kulbus. A disinfection action was conducted in over 2,300 households and public utility objects in Kulbus.	Ministry of Foreign Affairs, public charity collection, PHO, donation of 1% of tax	UNICEF
<b>South Sudan, Jonglei State, South and North Bor Counties, Uror County</b>	Local community, Department of Water of the Ministry of Infrastructure - around 35,000 persons.	20 deep water wells were built. 12 deep water wells were subject to complex maintenance and repair. 52 sets of spare parts and 25 sets of tools for manual pump repair were delivered. A one-week training course was provided to employees of the Water Department of the Ministry of Infrastructure in Bor. A training course was provided on management of water and sanitary infrastructure and promotion of hygiene for 22 Water Committees. A hygiene promotional action was carried out in the counties covered by activities of PHO, consisting among other things of distribution of leaflets, workshops, etc.	Ministry of Foreign Affairs, public charity collection, PHO, donation of 1% of tax	UNICEF
<b>Making beneficiaries stronger in their aspiration for self-reliance</b>				
Communities in the area of activities of foreign missions of the Polish Humanitarian Organisation				
<b>Afghanistan, Panjshir Province</b>	Employees of the Department of Education in Panjshir, teachers and students of the Institute of Pedagogy, students, teachers and local community of Malaspa. 1617 persons: 416 employees, teachers and students from the Institute of Pedagogy, 160 students from the school in Malaspa,	Equipping the computer workroom in the Department of Education and the computer workroom in the female school in Malaspa. Purchase of the solar panel system, supplying the IT equipment, installed in the Department of Education. A computer and English language courses for employees of the Department of Education as well as employees and teachers of the Institute of Pedagogy in Dashtak, and in the school in Malaspa.	Ministry of Foreign Affairs, PHO	Department for International Contacts and Culture at the Ministry of Education of the Islamic Republic of Afghanistan, Department of Education in Panjshir.

	600 inhabitants of Malaspa, 441 teachers and students from the secondary school in Malaspa.			
<b>Palestinian Autonomy, Hebron District, West Bank</b>	Female inhabitants of the towns of Idna, Tarquimia and Bet Kahel - 26 women.	48 pregnant goats and 5 male goats, 16 tons of feed were bought, 21 training days were provided on breeding goats, production of milk products and principles of cooperative movement, machines for production of milk products were bought.	Ministry of Foreign Affairs, PHO	Shorouq Society for Women, Mashav (Centre for International Cooperation, Ministry of Foreign Affairs of Israel), Cinadco (Centre for International Agricultural Development Cooperation), Nisped (Negev Institute for Strategies of Peace and Development).
<b>South Sudan, Jonglei State, South Bor County</b>	Women from the Occupational Training Centre - 15, local community of the town of Malek, local communities of Werkok, Kapat, Makuach, Kombek - around 1,000 persons, 12 persons from the Development Committees in Werkok, Kapat, Makuach, Konbeek, local community (+ lepers) - 150 persons.	The Occupational Training Centre was built and equipped in the town of Malek. A cycle of training courses was conducted on sewing, bakery, agriculture, poultry farming. Activation of and support to Development Committees in the towns of Werkok, Kapat, Makuach, Konbeek. Seeds, tools, nets and pumps for watering fields were delivered to the village of lepers in Malek.	Ministry of Foreign Affairs, FAO, PHO	
<b>Refugees and repatriates in Poland</b>				
<b>Poland</b>	Persons protected or applying for one of the forms of protection in the territory of the Republic of Poland - 130 persons.	LABOUR CLUB - around 650 pieces of advice were given, interviews with employers were appointed for around 300 refugees looking for a job. Around 700 Curriculum Vitae were sent to employees; around 120 employees were persuaded to interview refugees.	EQUAL Ministry of Labour and Social Policy	
<b>Warsaw - Dom Uchodźcy (Refugee House) PHO</b>	Persons in an exceptionally difficult situation who due to various reasons may not live in the centre for applicants for a refugee status - 64 persons.	Providing shelter, supporting and integration activities.	EFU Governor of the Mazowieckie Province	

<b>Pre-integration and integration rooms Warsaw, Lenin Centre</b>	Applicants for a refugee status or persons covered by any form of protection in the territory of the Republic of Poland - around 1,140 persons.	Computer and occupational courses, cooking workshops, Polish language lessons, library and press reading room, children's corner, integration meetings and goings out under the <i>ŚWIETLICA [Recreation Room]</i> programme.	EQUAL Governor of the Mazowieckie Province Ministry of Labour and Social Policy Municipal Office for the Capital City of Warsaw	
<b>Poland/Mazowieckie, Małopolskie and Kujawsko-Pomorskie Province, and other, former USSR</b>	Immigrants (repatriates, family members of repatriates - aliens, aliens permitted to stay in Poland for a definite period or to settle in Poland, aliens staying in Poland under short-stay visas, immigrants already holding Polish citizenship but not connected with repatriation). Lectors conducting Polish language courses; Immigrants – 400 persons, persons working with immigrants – 30 persons.	Polish language and literature courses, meetings with history and culture (going to the cinema, theatre, museums and trips). Christmas Eve's meetings - organisation of three Christmas meetings in Warsaw, Krakow and Toruń. Improving lecturers' qualifications - participation in Russian language courses of three lecturers conducting courses of the Polish language; purchase of materials on glottodidactics. Individual counselling (legal, psychological, crisis intervention), information meetings, distribution of an information set consisting of a refugee guide "Poland for You", publication "Creative Writing" and an information leaflet. English language and computer courses, workshops on writing CVs, letters of application and simulations of job interviews, self-presentation and anti-stress workshops.	PHO Marshal's Office of the Mazowieckie Province Municipal Office for the Capital City of Warsaw Jeronimo Martens Theatres and Philharmonic Orchestra in Krakow Centre of Culture "Dworek Białołprądnicki" and Restaurant "Dworek Białołprądnicki" in Krakow "Znak" Publishing House Cinemas and theatres in Toruń, Bydgoszcz and Wrocław, Institute of Public Affairs, language schools - service donation Career Information and Planning Centre Career Office in Toruń	
<b>Children and educational units - the PAJACYK Programme</b>				
<b>Poland</b>	Students who do not receive free meals in schools under social aid but who still need such aid - 7,049 children, 176 educational units.	Financing meals for children in various educational units all over Poland. Total number of financed meals - around 628,171. The supporting programme for children, their families and communes.	Public charity collection, PHO	
<b>Access to education</b>				
<b>Afghanistan, Panjshir Province</b>	Students and teachers from three schools, students and employees of the Institute of Pedagogy - 2,318 persons (2,257 students and 61 teachers). 400 students and employees of the Institute using the library.	Three computer rooms were equipped and secured in schools in Sangana, Rokha and Qabazan. Six monthly English language courses (three schools) and computer courses (two schools) were organised and conducted, Equipping the Institute of Pedagogy with specialist literature, methodological and didactic materials. 172 textbooks and items of specialist literature, the total of 475 books. Purchase of educational materials and study aids for three schools (49 items).	Ministry of Foreign Affairs, PHO	Department for International Contacts and Culture at the Ministry of Education of the Islamic Republic of Afghanistan, Department of Education in Pandjshir, Institute of Pedagogy, Three schools in Pandjshir.
<b>Afghanistan, Kapisa Province</b>	Students and teachers from four schools in the Kapisa Province - 350 students (171 girls and 179 boys).	Continuation of computer and English language courses in four schools, with the use of the existing computer equipment, for students from the previous editions of the project and the new ones as well as for teachers. A weekly number of classes in one school was 24 hours of the English language and 24 hours of computer classes for four groups of students. The total was 192 hours a month in each school. The project lasted four months.	BRE Bank Foundation	Four schools in Kapisa

<b>Poland</b>	42 persons	Semi-annual scholarships for children of refugees.	Public charity collection, PHO	The Gazeta Wyborcza daily, Krakow edition, Legal Intervention Association
<b>South Sudan, Jonglei State, South Bor County</b>	31 participants (25 women and 6 men) from four towns.	Writing and reading course for adults.	Ministry of Foreign Affairs	
<b>Immediate aid</b>				
<b>Bangladesh, Bagerhat Province, Barguna Province, Pirojpur Province, Patuakhali Province</b>	Victims of the Sidr cyclone - contribution to the Oxfam GB project addressed to 200,000 beneficiaries in 40,000 households.	The activities of Oxfam GB covered road cleaning, reconstruction of the water and sanitary system, hygiene promoting activities. Distribution of crop plants.	Public charity collection, PHO	Oxfam GB
<b>Burma</b>	Victims of the Nargis cyclone in Burma.	A public charity collection. The collected funds are planned to be spent in 2009.	Public charity collection, PHO	
<b>Georgia - IDP camps all over the country, buffer zone and South Ossetia</b>	Victims of the armed conflict - around 2,300 persons in the territory of Georgia and the buffer zone, 200 persons in the territory of South Ossetia.	PHO provided aid directly to the beneficiaries (distribution) in 16 centres for IDP and it implemented the project through a local partner organisation - APD. In the town of Shertul there were repaired seven houses and delivered 2440 kilograms of flour and wood necessary for 405 beneficiaries to survive winter, 11 selected families were provided with cows with calves. Calves were handed over to other households. In Cchinvali, South Ossetia the victims were provided with basic necessities, medicines and windows.	Public charity collection, PHO	APD; Charity Humanitarian Centre "Abkhazeti"
<b>South Sudan, Jonglei State, the city of Bor</b>	Victims of the flood; 1,500 households.	Distribution of equipment and tools for removing the effects of flood.	TEPS Foundation (TOTAL)	
<b>Ukraine, Donetsk</b>	3 miners;	Aid to victims of a mining catastrophe - subsidising the costs of treatment	Public charity collection	A. F. Zasyadko Memorial Coal Mine in Donetsk
<b>Humanitarian and development education</b>				
<b>Co-operation with schools</b>				
<b>Poland</b>	Children, youths, teachers; 720 teachers, 70 volunteers, over 4,000 students, 52 schools participated in the Global School and Humanitarian School projects, 67 schools participated in the Water Campaign (38 accounted for until the end of 2008), over 5,000 persons received publications.	There were conducted 32 training courses for teachers and 200 classes for children and youths. There were developed 24 scenarios of classes on human rights in the global perspective - scenarios are available on the website. There were developed and issued five publications on humanitarian and development education ("Lessons for the World. Scenarios of Global Education Classes", "Water Campaign. Materials for Global Development Education", "Global School. Teacher's Guide.", "How to Teach in a Fashionable and Ethical Manner?" ), educational calendar for 2009 and a student's guide "Ethical View on Fashion." There were also published three issues of a youth magazine "Pomagamy" ["We Help"].	European Commission, Ministry of Foreign Affairs, Ministry of National Education, Ministry of Labour and Social Policy, Marshal's Office of the Mazowieckie Province, Municipal Office for Toruń, PHO	
<b>Poland</b>	Personnel of schools enrolling refugee children: school principals, teachers, educationalists, psychologists - 132 persons from 57 schools and 5 employees of education offices.	Training modules were developed, seven two-day training courses were conducted; website and forum <a href="http://www.uchodzczydoszkoly.pl">www.uchodzczydoszkoly.pl</a> - improving qualifications of persons working with beneficiaries.	UNHCR, PHO	
<b>Afghanistan - Panjshir and Kapisa Province, Poland</b>	Students and teachers from five schools in Afghanistan - 160 students and teachers; students and teachers from 10	Exchange of letters between students from schools in Afghanistan with students from schools in Poland (continued in 2009).	Ministry of Foreign Affairs, BRE Bank Foundation, PHO	10 schools in Poland, five schools in Afghanistan

	schools in Poland - 160 students.			
<b>Co-operation under volunteering</b>				
<b>Countries of the South - Uganda, Cameroon, Nigeria, Mali, Senegal, Madagascar</b>	Six volunteers (interns) from Poland.	GLEN Programme - volunteers placement in local organisations in the countries of the global South; development of materials and educational reports "Uganda. Educational Materials.", "Cameroon. Educational Materials", training.	Ministry of Foreign Affairs, ASA, PHO	
<b>Poland</b>	Volunteers, trainers of humanitarian education - 60 persons.	Seven training courses for volunteers, publication "Lessons for the World"	Norwegian Financial Mechanism	
<b>Poland, Portugal, Lithuania, Slovakia, Turkey</b>	Volunteers and employees from Poland, Portugal, Lithuania, Slovakia and Turkey - 60 persons.	Training courses and workshops for volunteers and employees to develop methods of working for beneficiaries from different cultures.	GRUNDTVIG	Intercultura-AFS - Portugal, Association LIA / Window to the Future - Lithuania, Foundation Institute of Transnational Education and Research, Slovakia, Giresun Halk Egitimi Merkezi ve Aso Mudurlugu, Turkey
<b>Poland - Warsaw</b>	22 volunteers from Warsaw, Krakow and Łódź, from different age and occupational groups.	Four training courses were conducted (one five-day course, two two-day courses and one eight-hour course); educational materials were developed; materials presenting activities of PHO and promoting volunteering (leaflet, T-shirts).	Municipal Office for the Capital City of Warsaw, PHO	
<b>Social campaigns</b>				
<b>Poland</b>	Decision-makers, journalists and media, students - 700 decision makers (members of parliament, diplomats, members of Europarliament), 2,500 students, 120 journalists.	Training for students "Development Co-operation - a Step Beyond the Definition in the Direction of Individual Involvement", two editions of meetings "ODA Club", three issues of a bulletin "Ubóstwo.pl" [ <i>poverty.pl</i> ], 7+7 issues of an electronic newsletter "Ubostwo.pl". Current editing of the website "www.ubostwp.pl". Studio visit attended by a member of parliament in Ethiopia. Studio visit attended by a journalist in Afghanistan. Supplement to the "Rzeczpospolita" daily, titled "Climate, Development, Poverty". Information campaign addressed to students, supported with distribution of information materials and promotional objects "ABC of Polish Development Co-operation". Translation of the OXFAM report "Climate Change and Human Rights" and co-organisation of a press conference promoting the report. Publication of a leaflet on the effect of climate changes on developing countries. Advocating activities on the country and European level, including a delegation to the climate conference in Poznań - COP14.	EuropeAid, MRG Europe, PHO	

<p><b>Poland</b></p>	<p>Polish society - all social groups, in particular youth and university students.</p>	<p>There were conducted four country-wide campaigns on the problem of undernourishment of children in Poland, refugees (organisation of the Refugee Film Festival), access to potable water and access to education.</p>	<p>UNHCR Municipal Office for the Capital City of Warsaw, PHO, Testardo Red Cell (Testardo Gram), DDB, G7, Zenith Opyi Media, Starcom, Odeon, Espresso Art. House, St. Majewski, Tagemi, Gutenberg On-line, President of the Capital City of Warsaw, Tęcza Cinema, AMS, Premium printing house, Caterrant, Kulikowski/Zołyński, Cookie, Kajman, Stora Enso</p>	
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