



Annual Report 2011

Warsaw, Poland
30 June 2012

Report of Polish Humanitarian Action Foundation for 2011

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Warsaw, 30 June 2012.

1. Registration Data of the Foundation

Name:	Polish Humanitarian Action (PAH)
Head Office, address:	Szpitalna 5/3 street, 00-031 Warsaw
Telephone / Fax:	(22) 828 90 86, 831 99 38, 828 88 82
e-mail:	pah@pah.org.pl
Website:	www.pah.org.pl
Bank, which supports the organization and the account number:	Bank BPH S.A Branch in Warsaw, ul. Nowy Świat 6/12 00-400 Warsaw 56 1060 0076 0000 4011 0000 1906
Authorities of the Organization:	<ul style="list-style-type: none">• Foundation Supervisory Board• Foundation Management Board• Audit Committee
Date of registration and number of the register book of the Foundation:	The first entry is 20 December 1994, District Court for the Capital City of Warsaw, Commercial Court, 19 th Commercial Register Division Section No. 4443; KRS No. 0000136833 entered on 28 October 2002. OPP - 19 March 2004.
Statistical No.(REGON):	010849302
The Foundation Management Board: - composition as of the submission date of the report	Management Board President: <ul style="list-style-type: none">• Janina Ochojska-Okońska, residing in Krakow, ul. Siemiradzkiego 15/3 Management Board Members: <ul style="list-style-type: none">• Włodzimierz Sarna, residing in Podkowa Leśna, ul. Cicha 27• Grzegorz Gruca, residing in Warsaw, ul. Czereśniowa 49• Maciej Bagiński, residing in Warsaw, al. Sikorskiego 11/87• Aleksandra Rezunow, residing in Warsaw, ul. Czerwonego Krzyża 6/8

Polish Humanitarian Action operates local branch offices in Krakow and Torun, as well as humanitarian missions in South Sudan, Palestine and the Republic of Somalia. The branch offices and missions do not possess legal personality. They execute strategies, plans and policies of the Polish Humanitarian Action pursuant to relevant powers of attorney. They represent and promote the Polish Humanitarian Action, sharing its philosophy, guiding principles and organisational culture. They are also subject to the same general procedures and regulations as the units which make part of the Action's core entity.

2. Rules, Forms and Scope of the Statutory Activity and Implementation of Statutory Objectives

Mission, vision

The mission of the Polish Humanitarian Action is to make the world a better place by alleviating human suffering and promoting humanitarian values.

Polish Humanitarian Action helps people (communities) in emergency situations to obtain their independence as quickly as possible and accept responsibility for their own future; it develops humanitarian attitudes and creates modern aid culture. The guiding principle of the Polish Humanitarian Action is to act effectively with due respect for human dignity.

PAH activity is based on two pillars: aid and education.

Aid activities are directed to communities that are affected by humanitarian crises (natural disasters, armed conflicts), persecution and poverty, in order to guarantee their right to live in decent conditions and the possibility to develop. We provide special protection to children, women, refugees and repatriates and internally displaced persons.

We address our educational activities to the Polish society in order to bring the global issues of the modern world and international aid standards to its attention. We conduct advocacy activities on behalf of our beneficiaries. We also provide the opportunity to participate in cooperation for the development through conscious volunteering.

Principles and standards

The work of PAH is guided by: humanitarianism (openness and respect for people of different races, nationalities, and religions, and sensitivity to human suffering), impartiality (we provide assistance as needed, without distinction of parties to the conflict), neutrality (we do not take a position in religious and political disputes), and independence (our assistance aid activities are independent of the state), and such values as solidarity, justice, respect for human dignity, equality, peace and freedom, as well as tolerance and pluralism.

When acting in support of crisis victims, the Polish Humanitarian Action adheres to the provisions of International Humanitarian Law and Sphere Project standards.

In cooperation with its partners and in order to raise funds for its operations, the Polish Humanitarian Action follows the provisions of the International Statement of Ethical Principles in Fundraising.

The Charter of Principles for Polish Non-Governmental Organisations (created in 1996 and amended in 2010) provides the Foundation with a fundamental point of reference as regards ethics.

As a Polish entity, the Polish Humanitarian Action adheres to applicable Polish legal provisions, including the Act on Public Benefit and Volunteering, the Act on Personal Data Protection and the Anti-Money Laundering and Anti-Terrorism Financing Act. The Polish Humanitarian Action has relevant procedures in place, along with a sound training and reporting system. Its compliance with the Act on Personal Data Protection is overseen by an Information Security Manager appointed by the Management Board. A member of the Management Board and the Chief Accountant have been entrusted with monitoring the Foundation's compliance with the provisions of the Anti-Money Laundering and Anti-Terrorism Financing Act.

Statutory goals: PAH aims to organize and provide humanitarian and development, benevolent and charitable, socially beneficial and educational aid, as well as to counteract social exclusion.

PAH's statutory objectives are implemented by:

- Research and collecting information about the needs of assistance;
- Acquisition, transport and distribution of aid measures;
- Establishing permanent and temporary aid missions;
- Creating and supporting the aid units;
- Conducting the publishing and training activities;
- Organising cultural and educational events and information campaigns;
- Organising public charity collections;
- Organising conferences and seminars;

- Conducting humanitarian and development education;
- Organising rest and leisure for children and adolescents.

2.1 Implementation of the Statutory Objectives in 2011

2.1.1 Humanitarian and Development Aid

2.1.1.1 Assistance in Emergency Situations

- Libya – assistance for victims of armed conflicts. Distribution of basic essentials and medicaments.
- The Democratic People’s Republic of Korea – equipment for the orthopaedic hospital in Hamhung.
- Japan – assistance for victims of the earthquake and tsunami. Reconstruction efforts.
- Haiti – assistance for earthquake victims. Continuation of activities commenced in the previous year.
- Poland – assistance to flood victims. Continuation of activities commenced in the previous year.

Assistance in Emergency Situations				
Location: country, region, place	Beneficiaries	Results	Source of Financing	Partners
Libya. Salum, Derna	300 refugees and app 1000 hospital patients – victims of military conflict in Libya.	Food and most necessary items distribution AT the Egypt – Libya boarder. Medicine and hygienic items delivery to the hospitals i Libya.	Contributions from private individuals and corporate entities and public collections	IOM Libyan Red Crescent
North Korea People’s Republic. Hamhung.	Patients from hospital (250 beds)	Orthopaedic Hospital Equipment (equipment, medical supplies)	Public collection	Polish Embassy in North Korea
Japan. Kesenuma (Miyagi)	300 people, children and kindergarten workers	Restoration of two kindergarten buildings.	Contributions from private individuals and corporate entities and public collections.	Polish-Japanese Chamber of Commerce
Haiti. Cabaret i Leogane	App. 2000 victims of the earthquake.	Continuation of action from year 2010. Construction of 100 houses in Cabaret; conversion of 300 temporary shelters into permanent households resistant to natural disasters in Leogane, and the construction of 64 toilets. 50% of a Project was realised in 2011.	Contributions from private individuals and corporate entities and public collections	Habitat For Humanity International

Poland. Gorzyce, Szczucin, Tuchów, Bogatynia.	app. 6500 civilian population affected by floods	Continuation of actions undertaken in 2010. Purchase of a coal for winter, kindergarten furniture, re construction of a house of a disabled person.	Contributions from private individuals and corporate entities and public collections.	Local government
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2.1.1.2 Long-term Assistance Program

Long-term Assistance Program included:

- Provision of access to water and decent sanitation, hygiene promotion
- Provision of access to food, PAJACYK (Wooden puppet programme) – World without hunger
- Provision of access to education,
- Strengthening of the beneficiary in its quest for independence.

Groups of beneficiaries covered by the long-term program aid:

- Communities of South Sudan, Palestinian Autonomy, Republic of Somalia, Afghanistan;
- Children in Poland covered by the PAJACYK program;
- Refugees, repatriates and foreigners in Poland.

2.1.1.2.1 Providing Access to Water and Decent Sanitary Conditions

Although the number of people living without access to drinking water is decreasing year on year, almost 900 million people across the globe still live without fresh water and about 2.5 billion people do not have access to sanitary equipment. Many factors contribute to this situation, including climate change, natural disasters, poverty, armed conflicts and population growth. Meanwhile, access to drinking water directly and significantly translates into people's quality of life, offering longer and wealthier life, health, access to food, strength to work and ability to study.

In 2011, the Polish Humanitarian Action continued its work to provide access to water, decent sanitary conditions and promote hygiene. We seek to reconstruct damaged infrastructure and build new water and sanitary installations in our areas of operation. Activities involving water provision, sewage management and hygiene are carried out within the framework of all the permanent missions of the Foundation, taking into consideration regional conditions. In the countries where PAH operates, women and children are the ones responsible for providing their families with water. By enabling wide access to water, we are giving women and children a chance to develop.

Providing Access to Water and Decent Sanitary Conditions				
Location: country, region, place	Beneficiaries	Results	Source of Financing	Partners
South Sudan, Jonglei State, Uror and Duk County	92 pomp mechanics, app. 500 people from so called water committees (representative groups from local communities)	48 new wells were built and 148 already existing were fixed. This was accompanied by conservation and repairing workshop addressed to the local mechanics and	PAH, contributions from private individuals and corporate entities, UNICEF, ECHO	Water Department at South Sudan Ministry of Infrastructure.

	90 304 people; local community (including women and children), internally displaced people – floats and tribal fights victims	representatives from local water committees were. Also a map of wells have been created. In 85 places a hygienic promotion workshop have been performed. 5 toilettes were constructed at schools. Families were also given panels for constructing outside toilets. A warehouse of necessities for internally displaced people was also organised.		
Palestinian Autonomy, Gaza Strip Rafah	40,000 residents of Gaza Strip	Modernisation and electrification of two wells, so the local community has permanent access to water.	PAH, contributions from private individuals and corporate entities	Costal Municipalities Water Utility (CMWU)
Palestinian Autonomy, West Bank,	9016 students and teachers, 43 schools at West Bank	Construction of toilet blocks at schools accompanied by hygiene promotion workshops.	UNICEF, PAH	Ministry of Education

2.1.1.2.2 Providing Access to Food

In 2011 the Polish Humanitarian Action continued its programme entitled “PAJACYK – A world Without Hunger”. In Poland the scheme involved providing supplementary nutrition to children in education centres and was continued as in previous years.

PAJACYK in Africa is a project aimed to provide therapeutic nutrition to infants, breastfeeding mothers and pregnant women in special centres, as well as to offer food to patients in clinics and medical assistance centres. It also covers activities intended to secure access to food. In 2011 such activities were carried out in South Sudan.

The Polish Humanitarian Action supported the work of the John Dau Foundation (JDF) Clinic in Duk. It is the best medical facility within a radius of 150km. The clinic handles 400-500 patients per day, most of them suffering from malaria, diarrhoea and pneumonia. The clinic also operates a labour and delivery ward and a ward for HIV carriers. Some patients cannot be treated without supplementary nutrition. A decision was taken to launch a supplementary nutrition programme at the JDF foundation clinic. The clinic needed to be enlarged to accommodate the first 100 children selected to participate in the pilot scheme. In addition, the warehouse for supplementary food was also enlarged and food supplies were purchased.

Providing access to food also involves supporting local food production methods and developing agricultural areas by constructing and renovating systems used for crop irrigation and providing water to livestock. Such activities were undertaken in South Sudan and Palestine.

Providing Access to Food				
Location: country, region, place	Beneficiaries	Results	Source of Financing	Partners
PAJACYK program - Poland	5389 students who do not receive free meals in schools under social assistance	School year 2010/2011: 1,642,796.15 PLN were transferred in two turns; in a school year 2011/2012 PLN 397,540.60 was transferred in a first turn	PAH, contributions from private individuals and corporate entities and public collections.	BP, BZ WBK, DHL
PAJACYK South Sudan. Duk county, Jonglei state	Patient of a JDF clinic- children, pregnant women and nursing mothers	Enlargement of a clinic, putting new stock in warehouses, purchase of food and therapeutic food..	PAH, contributions from private individuals and corporate entities and public collections.	John Dau Foundation
South Sudan Malulal-Chat Bor county, Jonglei, state	50 representatives of farmers families	Finding and preparing farm for sowing, creating a centre for storing and selection of seeds	Caritas Carinthia, UNWGG, PAH	
Palestinian Autonomy, Hebron	346 people - families and neighbours of water tanks	Rebuilding and renovations of agriculture water tanks for watering fields and for the live stock	Ministry of Foreign Affairs, PAH	Ministry of Agriculture, Environmental Education Centre

2.1.1.2.3 Providing Access to Education

For many years, the Polish Humanitarian Action has been involved in projects designed to provide access to education for children and adults in the poorest countries in the world. This results from the Foundation's firm belief that education is one of the crucial ways to reduce poverty. In 2011, the Polish Humanitarian Action continued projects intended to provide access to education in Afghanistan and South Sudan.

Providing Access to Education				
Location: country, region, place	Beneficiaries	Results	Source of Financing	Partners
Afghanistan Kabul	48 disabled women between 21 - 42 yrs old	Vocational, reading and writing courses for adults - continuation of our actions from 2010	PAH, contributions from private individuals and corporate entities	Organization for Development of Disabled Women

South Sudan Bor, Jonglei state	105 people	Basic course of reading, writing and counting in English for adults and children – continuation of our actions from 2010	PAH, contributions from private individuals and corporate entities	
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2.1.1.2.4 Supporting beneficiaries in their aspiration for self-reliance

Forms of Assistance:

- Teaching Polish as a foreign language;
- Legal advice;
- Organising courses in foreign languages, computer literacy and vocational training,
- Assistance with solving social and welfare problems, clearing formalities in public offices and practical information regarding life in Poland;
- Assistance with finding one's place on the labour market and adjusting one's professional qualifications;
- Material assistance;
- "Poland for You" – a guide, "Work" – an informative brochure, and Refugee.pl – a magazine;
- Integration meetings, including visits to the theatre, cinemas, museums, outings and Christmas meetings;
- Web portal: www.refugee.pl and www.uchodzycydoszkoly.pl
- Website: www.repatriacja.org

The Centre for Assistance to Refugees and Repatriates (CPUiR) provided help in the offices of the Polish Humanitarian Action in Warsaw, Krakow and Torun, as well as in centres for refugee status applicants in Linin near Góra Kalwaria and Grupa near Grudziądz. Overall, in 2011 the number of beneficiaries of CPUiR amounted to ca. 1200 people (522 beneficiaries of the Repatriate Assistance Programme and ca. 680 refugee status applicants and foreigners).

Awareness-raising activities aimed at the Polish society:

- An abolition campaign for people with unregulated immigration status in Poland;
- A campaign for the introduction of a ban on detention of children in Poland.
- Work on a pilot scheme to invite Polish families (future repatriates) to Poland as part of repatriation efforts and assistance for people brought to Poland as part of resettlement projects.
- Celebration of the International Refugee Day, including the Refugee Film Review.
- Training courses for school staff working with refugee children (teachers, principals, school counsellors working with children of refugees).

Strengthening the Beneficiaries in their Quest for Independence PAH Counselling Centre for Refugees and Repatriates				
Location: country, region, place	Beneficiaries	Results	Source of Financing	Partners
Poland Warsaw, Linin close to Góra Kalwaria	Persons seeking refugee status or covered by any of the forms of	Project „Refugee.4 – immigrants integration in Poland” - working with all groups of a society somehow	EFU, government budget, PAH	volunteers

	protection In Poland (440) and app. 2,410 users of a leaflet "Poland for you. Job" as well as users of a newspaper refugee.pl (app. 3,500) 1.660 participants of refugee films review	connected with immigrants (workshops for school teachers, volunteers from refugee.pl and teaching polish). Polish language lessons (700 hours), 11 integration meetings, running two common rooms where workshops on cooking, hairdressing, computer skills, sport and construction courses took place, 7 activation meetings. Job consultations and courses. Running thematic websites: www.refugee.pl - 80,000 entries, newsletter reaching 1,900 people, and www.uchodzcycydoszkoly.pl - 10,000 entries. 5 issues of printed newspaper refugee.pl		
Poland Grupa near Grudziądz	39 children from the refugee shelter and 350 children from Grupa town	Sport and art workshops, sightseeing trips for both groups children	Ministry of Education	Grupa near Grudziądz
Poland Grupa near Grudziądz	Persons seeking refugee status or covered by any of the forms of protection In Poland	Project "Together Integration" - common room for children, legal and psychological help bureau, volunteers support groups for refugee families, regular check-outs on local communities approach to the refugees, cross-sectoral Refugee Committee	EFU, government budget, Batory Fundation, WBK Fundation	
Poland/Mazovian, Małopolska and Kuyavian-Pomeranian Provinces and others, former USSR	190 people - Immigrants (repatriates, members of repatriated families, foreigners with a temporary stay permit in Poland or a permit for settling down, foreigners residing in Poland on visas, immigrants with tolerated stay).	Project "Good start in the reach of your hand 2": 818 hrs. of polish language and literature, 10 courses of polish language at professional language schools, 23 integration meetings; 814 hrs. of individual supporting consultations (legal, psychological, crisis situations interventions; 8 information meetings, 75 foreign language courses, 18 computer skills courses, 123 vocational training and courses; 232 hrs. vocational career guidance meetings	WWPE (EFI, government budget), PAH	

		within "Job Club"; hand out of 72 information kits for repatriates "Poland for you"		
Poland/Mazovian, Małopolska and Kuyavian-Pomeranian Provinces and others, former USSR	Polish people from the East and their families- 332 people	Polish language courses, foreign language courses, computer skills courses, legal help. Works on new pilot project started. The main idea of it is to invite polish families of future repatriates to Poland. A data base of such potential participants was created, seeking of a project partner.	PAH	Volunteers
Poland/Cracow	9 People	Vocational courses and trainings for young repatriates from Kazakhstan – students and graduates	A. Mickiewicza Foundation, Toronto Canada	
Poland/Cracow	17 pupils	Equalising education chances for children from repatriates and immigrant families in Małopolska province by providing 390 hrs. of supporting lessons	State Street Foundation, Boston USA	
Poland/Cracow	Repatriates from Cracow and Małopolska province with their families app. 160 people.	Integration meetings and trips, Christmas meetings, information meetings and common visits at museums; language courses.	IQ FM	

2.1.2 Education

Educational activities included:

- Cooperation with educational institutions,
- Building public awareness of humanitarian and developmental issues,
- Advocacy,
- Cooperation in volunteering.

Groups of beneficiaries covered by educational activities:

- Children, young people and educational staff of educational institutions,
- Students and academics,
- Overall society,
- Decision-makers,
- Volunteers – people diversified by age and professionally.

2.1.2.1 Know-how Transfer in Cooperation with Educational Institutions

The programmes entitled "Global School" and "Humanitarian Schools" seek to encourage schools and local communities to engage in joint planning and implementation of local initiatives to support people in

Africa, Asia or South America in a smart and responsible way. By working with schools all over Poland we broaden the students' knowledge of global interrelations using the example of three themes: the right to drinking water, the right to education and access to food. We work with education centres of various levels, including higher education facilities.

Cooperation with Educational Institutions				
Location: country, region, place	Beneficiaries	Results	Source of Financing	Partners
Poland	330 teachers and app. 5000 students from 42 schools, stakeholders and local communities	Project "Global school opertes locally": trainings for teachers (41 people) and pupils on global development issues, conference "Zjazd lokalny szkół Globalnych", distribution of handouts and information leaflets. Posters exhibition covered by media, organising conference and meetings between schools, participation in International Workshop and in International Action.	EuropeAid	Suedwind (Austria), Welthaus (Austria), KOPIN (Malta), PIPA (Slovakia), PIN (Czech)
Poland	Schools, stakeholders from local communities, local communities	Act locally for global change - schools engagement in local actions to promote Fair Trade and against climate change. All actions were complementary to project "Global School".	PAH	
Poland		Step in and act! - promoting cooperation between schools and NGOs	Ministry of Education	Against
Poland	103 schools (pupils and teachers) members of 27 local communities in schools neighbourhood	Humanitarian School - lectures on global education at schools, trainings for teachers and students on running global education lectures, distribution of handouts and leaflets. All schools provided local actions promoting right to water, education or food among local communities.	Ministry of Foreign Affairs, PAH,	

2.1.2.2 Social Education - Building of Social Awareness, Campaigns, Advocacy

Being aware of the essential role of global education in repairing the world, for many years the Polish Humanitarian Action has been committed to fostering civic and social education to prepare as many people as possible to face the challenges affecting all humanity. As part of our global education initiatives, we focus on such issues as migration, climate change, human rights, sustainable development, support for the development of countries of the South, access to education, colonialism, poverty, conflicts and peace,

consumption, trade, food and its origin. We believe that the future of our planet and of its inhabitants depends on the small decisions we make every day.

In 2011 we organised several important conferences, including: "The Polish Presidency in Development Cooperation" in the Polish Parliament, connected with the presentation of a guide to the Polish Presidency - "Development Cooperation Policy in the European Union - A Guide for Members of the Polish Parliament", "Global Development and new EU Member States - Time for a New Opening?", a panel discussion at the 3rd European Women's Congress entitled "Women vs. Poverty - Female Leaders in the Global South" as well as 11 debates on global themes, open to the general public. We organised the Week of Global Education - "Act for the World!", an event to celebrate the World Water Day, a unique auction called "A Collection for Pajacyk" and we also participated in the 5 largest Polish music festivals, attracting dozens of people, talking to them about the problems of the disadvantaged.

We participated in the creation of the Long-term Plan for Polish Development Aid and in the creation and adoption on 16 September 2011 by the Polish Sejm of the long-awaited Act on Development Cooperation. We also released a number of interesting publications, including a report entitled "PLON. Ziemia. Żywność. Życie. Stwórzmy lepszą przyszłość" ("CROP. Earth. Food. Life. Let's Create a Better Future") on the World Food Day, "A Guide for PAH Campaigners", "Join in the Game! City Games Scripts", "How to Talk about Most of the World", the second edition of "Cook with Your Heart" and "Climate Change - Stalemate and Perspectives. The Point of View of the Global South" as well as a Polish edition of "The Global Food Economy: The Battle for the Future of Farming" by Tony Weis. We awarded three grants to authors of books on global issues. We also published "Development Cooperation Policy in the European Union during the Polish Presidency of the Council of the European Union in the Second Half of 2011 - A Guide for Members of the Polish Parliament", addressed to Polish decision-makers and focusing on international development cooperation.

Photo exhibitions: Wojciech Grzędziński "Water Needed in Sudan" Jan Grabek "The Promised Land" and Kuba Kamiński "The Gaza Strip. The Strip of Peril"), displayed in 25 locations across the country.

In November, the Polish Humanitarian Action took part in the High-Level Forum on Aid Effectiveness in Pusan, which was a key international development event during the Polish Presidency of the Council of the European Union. In December the Foundation participated in the 6th edition of European Development Days.

Social Education				
Location: country, region, place	Beneficiaries	Results	Source of Financing	Partners
Poland	NGOs interested in global issues; academics; decision makers, society, and individuals app. 3,500 people, also some 150	Project "Knowledge makes change" - 13 open lectures on global issues at high schools; 2 workshop meetings accompanied by academics, 1 study visit in Ireland and London UK (organisations and institutions working on global issues); 2 seminars/workshops for NGOs; 2 people participated in Pusan high level forum on development aid; publication of books and leaflets on	EuropeAid	Pontis Foundation (Slovakia), NGO Support Centre (Cyprus),

	institutions	global issues, press conference at lower chamber in Parliament promoting "presidency guide"; organising International conference "International Development Cooperation - time for new opening?"; 11 open debates on global issues.		
Poland cities: Bełchatów, Bielsk Podlaski, Bierutów, Bolesławiec, Bytom, Gliwice, Jelenia Góra, Mińsk Mazowiecki, Nowe Miasto Lubawskie, Otwock, Reda, Ruda Śląska, Warszawa, Zielona Góra, Wasilków	Direct - 17 people from 15 cities - our activists, indirect - cooperating teams; 3498 people from local communities	Project "Engage! Activation of local communities for global solidarity". Group of 17 people took part in two training meetings (40 lecture hrs.) By the end of December activists organised 16 local actions in 14 towns in 3,498 have participated. Most activities were directed to children and youth, some had wider audience	FIO	
Poland and Germany (Saxony)	20 education trainers (10 per Poland and Germany)	Neighbourhood for sustainable development - PAH trainers network.	Polish-German Youth Cooperation	Arche noVa
Poland	App.. 900 people	V4 aid - united for millennium development goals. Promoting of a development issues among decision makers, NGOs, media and society - readers of nationwide newspaper "Gazeta Wyborcza" PAH website and PAH facebook followers		
Poland, Kenya, Uganda	2 participants from Poland , 90 people from Europe	International volunteers network via GLEN network; multipliers training cycle - 3 months intern-ships at NGOs in Uganda and Kenya with trainings and workshops after intern-ships at 4 schools. An evaluation seminar was organised in Poland for the representatives from other European countries.	PAH	
Poland, Toruń and Grupa near Grudziądz	Volunteer from Spain EVS, PAH regional office in Toruń, children from refugee centre	6 months project "Meeting of Cultures" which allowed volunteer from Spain to work in multi culture milieu in refugees centre. Project was promoting tolerance, awareness of culture diversity, volunteering.	Youth in action	

2.1.2.3 Cooperation in Volunteering

Volunteering for the Polish Humanitarian Action includes voluntary activities supporting its employees, but it is also a statutory task within the framework of awareness-raising initiatives for an open society. Volunteering for the Polish Humanitarian Action enables citizens to take part in activities undertaken for the common good. It is also an opportunity to learn about the contemporary world and participate in solving global problems. As part of activities supporting employees, volunteers help in the execution and financial settlement of projects, translate documents, provide legal services, write texts, take part in events, assist in raising funds, take part in educational actions, help with the integration of refugees and repatriates. The Polish Humanitarian Action seeks to develop volunteering in small towns, to engage local communities and support leaders. It also participates in the organisation of the European Voluntary Service - "A Meeting of Cultures" project and cross-border cooperation in this field.

Overall in 2011, 175 volunteers signed volunteering agreements for periods exceeding 30 days and many continued the cooperation started in earlier years. There were 50 new volunteers. All of them participated in internal training schemes, with a total of 120 hours of training.

3. Financially Effecting Legal Events:

- The Polish Humanitarian Action received PLN 173,540.85 as inheritance.
- A standing mission to the Republic of Somalia was established.

4. Excerpts of the Resolutions by the Foundation Management Board

List of resolutions adopted by PAH Management Board in 2011:

1.	2011-01-03	Acceptance of job regulations
2.	2011-01-03	Appoint of Information Safety Administrator
3.	2011-01-18	Indexation of salaries
4.	2011-02-03	Actualisation of a Periodic Employee Evaluation System
5.	2011-02-28	Approval of the rules for using the Company Social Benefits Fund in 2010
6.	2011-03-07	Change of PAH Charter
7.	2011-03-08	Decision to start humanitarian aid towards victims of conflict in Lebanon
8.	2011-03-11	Decision to start humanitarian aid towards victims of tsunami in Japan
9.	2011-03-11	Approval of the trainings regulations
10.	2011-03-17	Granting power of attorney to coordinate external mission in Palestine Autonomy
11.	2011-04-11	Actualisation of PAH organisation scheme and change of a external missions department
12.	2011-05-11	Awarding the CPUiR by Matgorzata Jasiczek-Gebert name
13.	2011-06-03	Actualisation of policy and instructions regarding security of personal data
14.	2011-06-16	Approval of 2011 budget
15.	2011-06-30	Approval of 2010 report and financial result finding
16.	2011-07-04	Approval of a procedure to credit projects
17.	2011-07-18	Sale of an inherited apartment

18.	2011-07-21	Decision to help of a victims of draught in Africa
19.	2011-07-25	Granting power of attorney to manage the representative office in Palestinian Autonomy
20	2011-08-09	Change of a Social Benefit Fund composition
21.	2011-08-28	Approval of the additional holiday for field missions workers
22	2011-10-05	Decision to open up a field mission in Somalia
23	2011-10-05	Granting power of attorney to manage the representative office in Kenya and Somalia
24	2011-10-05	Granting power of attorney to represent PAH in Kenya and Somalia
25	2011-10-05	Approval of per diems in Somalia
26	2011-11-03	Granting power of attorney to manage the representative office in Palestinian Autonomy
27	2011-11-10	Approval of per diems in Northern Korea
28	2011-12-12	Granting power of attorney to manage the representative office in South Sudan

6. Information on the Amount of Revenue Generated

6.1 Statutory Revenues of the Foundation: PLN 17, 215, 465.73, including:

- Money revenues (incoming payments from private individuals and corporate entites) - PLN 9,374,088.71
- Money revenues (subsidies and grants) - PLN 6,537,444.31
- Donations in kind - PLN 32,823.85
- Free provision of services - PLN 1,273,561.21
- The Foundation does not run business activities

6.2 Revenues Sources:

1% contributions	1,110,485.4	6.5%
Foreign government embassies	83,164.37	0.5%
Donations in kind	32,823.85	0.2%
Services donations	1,273,561.21	7.4%
Other international sources	954.5	0.0%
Court interests	173,540.27	1.0%
NGO - Polish	76,911.19	0.4%
NGO - international	618,261.24	3.6%
EU organizations	4,221,645.87	24.5%
UN organizations	1,189,257.85	6.9%
State	625,118.17	3.6%
Local government	5,900.00	0.0%
Contributions from private individuals and corporate entites	6,205,273.55	36.0%
Public collections	1,598,567.68	9.3%

- Financial revenues (interest accrued) - PLN 65,418.30

6. Information on service fees

Polish Humanitarian Action provides no payable services

7. Information on Current Business Activities

Polish Humanitarian Action runs no business activity.

8. Information on the Costs Incurred

8.1 Statutory Costs of the Foundation: PLN 15,570,266.81:

Non-cash costs:

- donations in kind - PLN 41,659.08
- free benefits - PLN 1,262,597.26

8.2 Administrative Costs of the Foundation: PLN 2,053,629.00

- Consumption of materials and energy - PLN 73,637.57
- Outsourced services - PLN 743,746.82
- Taxes and fees - PLN 44,781.36
- Salaries - PLN 796,262.76
- Social insurance and other benefits - PLN 319,412.01
- Depreciation - PLN 34,513.08
- Other - PLN 41,274.40

9. Employment Data

Average annual employment of full-time workers: 73.5 people, 69.73 full-time jobs.

Total amount of employed workers at 31st December 2011 was 76 people, including:

Directors - 8, Experts - 2, Coordinators - 29, acting Coordinators - 1, senior specialist - 3, specialist - 15, junior specialist - 4, Mentor - 1, assistant - 6, financial controller - 1, accountant - 3, Common room carer - 1, secretary - 1, administration worker - 1

10. Data on Salaries

- Gross salaries of employees (less the employer's social insurance (ZUS) contribution): PLN 3,359,882.96
- Gross salaries under the copy rights agreements (less the employer's social insurance (ZUS) contribution): PLN 247,125.70
- Gross salaries under the service contracts (less the employer's social insurance (ZUS) contribution): PLN 247,101.15
- Total gross salaries (less the employer's social insurance (ZUS) contribution): **PLN 3,606,984.11**
- In 2011, PAH employees received neither financial awards nor bonuses.
- PAH Management Board Members do not take salary for the functions that they perform.
- PAH other than Management Board organs: Foundation Council, Audit Committee do not take salary, financial awards or bonuses for the functions that they perform

11. Data on Loans, Deposits, Bonds, Real Estate

- The Foundation has not granted any cash loans.
- Amounts invested on bank accounts with a specified bank: **Bank BPH S.A. – PLN 1,099,243.19**
- The Foundation has not acquired any bonds, stocks, shares, or real estates.

12. Acquisition of Fixed Assets worth more than PLN 5,000:

No.	Fixed Asset Definition	Amount in PLN
1	Toyota Landcruiser	166,014,38
2	Promotion and information tent	5,129,10
3	Power supply battery	6,001,49
4	Internet modem	5,928,09
	Total	183,073.06

13. Data on the Value of Assets and Liabilities of the Foundation

- Total assets: PLN 13,372,149.17
- Total liabilities: PLN 829,914.69

14. Data on the Foundation Activities as Commissioned by State and Local Government Entities:

Donor, Information about project	Donation received in PLN	Amount spent in PLN	Financial Result
Ministry of Foreign Affairs MSZ/459/PR/2011/NGO, the development of rural area in south parts of Hebron district by reconstruction of water tanks.	355,989.00	343,410.29	12,578.71
Ministry of Foreign Affairs – MSZ/803/ER/2011/NGO, Preparing representatives from 30 schools to conduct activities for local communities	98,100.00	97,120.80	979.20
Ministry of Foreign Affairs MSZ/881/ER/2011/NGO, Act locally for global changes	58,170.00	58,170.00	0.00
Ministry of Education MEN/2011/DWM/508, Summer activity group – support in immigrant children integration	12,434.20	12,437.10	2.90
Ministry of Education MEN/2011/DMOP/2076- Cooperation between schools and NGOs.	45,000.00	45,000.00	0.00
Ministry of Labour and Social Policy 486/II/11, Activation of local communities for global solidarity.	87,219.00	68,982.88	18,236.12
The City of Toruń	5,900.00	5,900.00	0.00
Total	662,812.20	631,021.07	31,791.13

15. Information on Tax Dues Settlements of the Foundation

- Personal income tax (from salaries and service contracts) is deducted on the ongoing basis, in compliance with annual PIT-4R declaration. The commitment in this respect was paid in December 2011.
- Value added tax on goods and services is discharged in a timely manner, in compliance with the quarterly declaration VAT-7K. The commitment in this respect amounts to PLN 0.00 as at 31 December 2011.
- The Foundation is exempt from corporate income tax charges. Therefore, no CIT-2 statement is made, but only the annual CIT-8 statement.

16. Information on Inspections, Audits and their Results during the Reporting Period

- Finalisation of a substantive and financial audit by the Supreme Audit Office focusing on 3 projects realised from Ministry of Foreign Affairs sources (Palestinian Autonomy and South Sudan). Post-audit statement covered some internal audit findings preceding audit. Therefore those findings were implemented in the period preceding audit. Other recommendations were implemented in 2011, after the end of audit
- Comprehensive financial audit of the accounting records of the foundation for 2010 conducted by Deloitte Audyt Sp. Z o.o.
- Financial audit of the "Global School" project conducted by Wasko Sp. Z o.o. For the second year of the project.
- Financial audit of the international project "Knowledge makes change" conducted by Advantim
- Financial audit of the "Good start 2" project supported from European Funds conducted by Treasury Control Office
- Financial and substantial monitoring of the EFl project conducted by Implementing Authority for European Programmes

17. Awards, Distinctions, Participation in the Works of Institutions and Program Platforms

- Order of the Rebirth of Poland - II class (Krzyż Komandorski Orderu Odrodzenia Polski) - Janina Ochojska, President of the Management Board
- Humanitarian Hero of the Year (Brussels) - Janina Ochojska, President of the Management Board
- Order of the Rebirth of Poland - IV class (Krzyż Oficerski Orderu Odrodzenia Polski) - Małgorzata Jasiczek-Gebert, late Member of the Management Board
- Order of the Rebirth of Poland - V class (Krzyż Kawalerski Orderu Odrodzenia Polski) - Aleksandra Rezunow, Member of the Management Board
- Bene Merito decoration by Minister of Foreign Affairs of the Republic of Poland - Grzegorz Gruca, Member of the Management Board

Aleksandra Rezunow

Grzegorz Gruca

Member of the Management Board
Polish Humanitarian Action

Member of the Management Board
Polish Humanitarian Action