

## INFORMATION CLAUSE FOR APPLICANTS

Pursuant to Article 13(1) and (2) and Article 14(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (Official Journal of the EU L 119 of 04.05.2016, p. 1), hereinafter referred to as "GDPR", we inform you that:

### 1. Administrator

The administrator of your personal data is Polska Akcja Humanitarna (Polish Humanitarian Action) registered at: Aleja Solidarności 78a, 00-145 Warsaw, KRS number 000013683300-927 Warsaw.

The Administrator can be contacted:

By e-mail: [compliance@pah.org.pl](mailto:compliance@pah.org.pl); by phone: 22 828 88 82.

### 2. Data Protection Officer (DPO)

The Controller has appointed a Data Protection Officer whom you can contact in all matters concerning the processing of your personal data and from whom you may receive information regarding your rights in relation to the processing of personal data at: [iod@pah.org.pl](mailto:iod@pah.org.pl).

### 3. Purpose and legal basis of personal data processing

We will process the following data concerning you in connection with the fact that you are an applicant for assistance under the project: "PAH's Temporary Rapid Assistance Programme (TeRA) for People Who Fled Ukraine" run by the Polish Humanitarian Action:

- a. identifying information such as first name, surname, identity document number, date of birth, sex;
- b. contact details: telephone number, e-mail address;
- c. data about your household such as whether you are the head of the household, how many people there are in the household, how many of these people are women and how many are men, whether there are members of your household who stayed in Ukraine, what is the financial situation of the household (income, sources of income);
- d. Additional information: your last place of residence in Ukraine, languages you speak, when did you arrive in Poland and whether do you have a stamp in your passport confirming this, how long did it take you to get to the border and how long did it take you to cross the border, whether have you applied for assistance under any other scheme.

We process your personal data on the basis of your voluntary consent given when filling in the application for participation in the TeRA programme. Providing the data is voluntary, however, failure to provide it may result in the impossibility to participate in TeRA programme.

### 4. Recipients of the data

We may share your data with external entities and public authorities or bodies entitled to receive data on the basis of applicable law, e.g. courts, law enforcement agencies or state institutions, if they make a request on the basis of an appropriate legal provisions, as well as with entities entrusted with processing your data by contract, such as the implementing partner of the TeRA programme, i.e. the Association of Ukrainians in Poland and its chapters and branches, international organizations and NGOs dealing with the coordination of humanitarian and development aid, but only if you have given your consent. We may also disclose your personal data to banks that issue Mastercard prepaid cards, which can be used as a tool for transferring aid under the TeRA programme, and to the holder of this card - Sodexo, if it results from the relevant regulations on anti-money laundering and anti-terrorist financing.

## **5. Period of processing of personal data**

We process your personal data for the duration of the TeRA programme (i.e. its implementation and monitoring) and for the duration of the maturity of any claims related thereto, resulting from the Civil Code and generally applicable law.

## **6. Rights in relation to the processing of personal data**

We guarantee you the exercise of all your rights in relation to the processing of your personal data under the terms of the GDPR i.e. the right to:

- access to and a copy of the data;
- rectify (amend) your personal data;
- to restrict the processing of personal data;
- erasure of personal data (subject to Article 17(3) of the RODO);
- raise objections;
- lodge a complaint with the President of the Data Protection Authority if you consider that the processing of your personal data violates the provisions of the law on personal data protection.